

Position: Teacher, Summer Camp, Education Department

Employment Status: Part-Time*, Hourly, \$22 per hour, Seasonal: May 28-August 9, 2024

Job Summary:

HMNS has earned the reputation as one of Houston’s top summer enrichment experiences. A robust program covering a wide range of science and social studies topics that are geared for children ages six to twelve. Summer Camp 2024 is scheduled May 28 to August 9 at the main campus in Hermann Park, and from May 28 to August 9 at our Sugar Land location. Virtual camps are also offered. The complete catalog is available [here](#) online.

Successful applicants will teach in the Museum’s Summer Camp program and/or the Summer Scout program engaging children through hands-on learning activities, working with student volunteers and paid teaching assistants to organize classroom materials and projects, and maintaining a safe and fun environment for our campers. Teacher applicants should have an interest in science, natural history and related fields. Additionally, they should communicate well with children, teenagers and adults, demonstrate initiative, and have a positive attitude. Please note that available positions are limited.

This position reports to the Director of Summer Camps in the Education Department.

*This is a part-time position: 30-39 hours per week (Monday 8:45 a.m.-3:30 p.m., Tuesday-Friday 9 a.m.-3:30 p.m.; Monday-Friday 7:45 a.m.-3:30 p.m.; or Monday 8:45 a.m.-5:30 p.m., Tuesday-Friday 9 a.m.-5:30 p.m.), May 28-August 9, 2024.

Essential Job Duties and Responsibilities:

- Manage classroom according to curriculum and training
- Interact and work with campers of various ages in an encouraging manner
- Interact with camp parents in a professional and accommodating demeanor
- Communicate with children, teenagers and adults
- Organize classroom materials and projects
- Manage teaching assistants and ensure they are engaged in productive work
- Ensure proper sign in and sign out of campers
- Supervise and ensure the safety of campers at all times
- Maintain a safe and fun learning environment
- Present hands-on lessons and activities in a fun and exciting manner
- Review and be prepared to deliver provided curriculum
- Answer patron and parent/guardian questions or refer them to the appropriate staff member
- Follow all safety guidelines for activities
- Other duties and responsibilities outlined in training or as assigned

Knowledge, Skills and Abilities:

- Interest in teaching and education, as well as science, natural history and related fields
- Maintain a positive attitude
- Demonstrate initiative

Requirements:

- At least 18 years old by May 28, 2024
- Bachelor's Degree
- Certified classroom teacher or relevant professional work experience
- Classroom teaching experience
- Able to lift 25 pounds
- Able to sit, stand and walk for extended periods of time
- Able to arrive to work on time
- Must comply with the museum's Health & Safety Protocols outlined in training
- Attend a mandatory training and orientation session in May 2024

Perks of Working at HMNS Include:

- Free access to museum exhibits, Butterfly Center, Burke Baker Planetarium, Giant Screen Theater and satellite facilities
- Discounted museum programming including Summer Camp
- Free staff parking
- Staff discount in the Museum Store

Application Instructions:

All application components must be received by HMNS by **May 24, 2024**:

1. [Online Application Form](#) completed by applicant
2. Resume emailed to jobs@hmns.org by applicant
3. Two letters of recommendation from different individuals emailed by references to summercamp@hmns.org. Letters of recommendation must be from teachers or supervisors who have worked with you before.

No phone calls, please.

HMNS does not respond to inquiries regarding application status.

The Houston Museum of Natural Science is an EEO Employer.